

USE POLICY FOR MARION BASEBALL/SOFTBALL COMPLEX

(January 1, 2019)

1. FACILITY FEES

If the grounds require cleaning, or there is any damage, the hosting team and/or sponsor of the event will be billed actual cleaning or repair costs.

\$60.00 per day per field (includes one set-up*)

\$15.00 per hour for maintenance (2-hour minimum)

\$20.00 per hour per field for lights

\$15.00 per hour for Tournament Director

*A dressed field includes all baselines marked, bases in place and infield dragged prior to play. Any dragging or line marking between games during the same day/event will be charged at \$40 (includes labor) per time.

**An unlined field will not have baselines marked, but will have bases in place and the field will be dragged one time prior to play.

In each of the above options, the City of Marion will NOT provide umpires or balls.

2. ADDITIONAL FEES (if needed):

\$15.00 per hour for any additional maintenance help needed to prep fields

\$10.00 per bag of chalk

\$15.00 per bag of diamond dry

\$40.00 per field for additional lining between games

\$50.00 per day to have Concession Stand Open and Operated by REC Staff

3. LIGHTNING DETECTOR USE

If staff is on site and lightning is detected on the lightning meter, fields will be cleared and a 30-minute delay will follow. If staff is not present, it is recommended users take extreme caution to determine any lightning danger.

4. PAYMENT FOR USE

Any group wishing to utilize the Marion Baseball/Softball Complex must contact and pay the City of Marion Parks & Recreation Department for all required fees.

5. SCHEDULING OF FIELD

All uses of the Marion Baseball/Softball Complex must be scheduled with the Recreation Director. Activities not scheduled will be subject to properly scheduled events. Marion REC and USD 408 teams will be given priority. Fields must be scheduled with the REC Office two weeks prior to event, with all deposits paid a week prior to event.

6. USE OF CONCESSION STAND

Arrangements may be made with the Recreation Department for the Concession Stand to be open and operated by Recreation Staff. There will be a \$50.00 per day fee to have the Concession Stand open. Donation of 10 percent of the net profit from Concession Stand will be donated to Non-Profit Fund-Raising Events. Any Umpire Concession Tabs from Events will be paid in full by Event Organizer. In case of event cancellation, if event is not cancelled prior to seven days ahead of scheduled event, the \$50.00 fee is nonrefundable.

7. DEPOSITS REQUIRED

\$250.00 damage deposit (all trash in dumpsters/restrooms clean/no vehicles off-road)

\$60.00 per field will still apply if event is cancelled after fields are already prepped

\$50.00 Concession Stand restocking fee deposit (refundable if event cancelled 7 days prior)

MARION BASEBALL/SOFTBALL COMPLEX SCHEDULING FORM

Event Name: _____ Event Date: _____

Event Hours: _____

Facility Fees

\$60.00 per day per field _____

\$15.00 per hour for maintenance _____

\$20.00 per hour per field for lights _____

\$15.00 per hour for Tournament Director _____
(To be agreed upon between event organizer and REC Staff)

Additional Fees

\$15.00 per hour for additional maintenance _____

\$10.00 per bag of chalk _____

\$15.00 per bag of diamond dry _____

\$50.00 per day to have Concession Stand Open _____

Additional Lining Between Games

\$40 per field X _____ times _____

Deposit Required

\$250.00 damage deposit

\$60.00 per field will still apply if event is cancelled after fields are prepped

\$50.00 Concession Stand restocking fee deposit (refundable if event cancelled 7 days prior)

ALCOHOL IS NOT ALLOWED ON CITY PROPERTY (per City Code chapter 11-102, article 14.5)

Agreement Date: _____

Event Coordinator Name (Printed)

Margo Yates, Recreation Director

Event Coordinator Name (Signed)

Margo Yates

Event Coordinator Contact Number